

**MEETING MINUTES OF THE BOARD OF DIRECTORS
NEW ORLEANS PUBLIC FACILITY MANAGEMENT, INC.**

A Meeting of the New Orleans Public Facility Management, Inc. was held on Wednesday, September 28, 2011 in the Board Room at the Ernest N. Morial Convention Center – New Orleans, 900 Convention Center Boulevard, New Orleans, Louisiana.

Chairman Rodrigue called the meeting to order at 2:10 p.m. and asked for a roll call. The results were as follows:

John Amato	Absent
Jay H. Banks	Present
James Besselman	Present
Cynthia Butler-McIntyre	Present
Klara B. Cvitanovich	Present
Alfred L. Groos	Present
Don C. Hubbard	Present
Edward D. Markle	Absent
Melvin J. Rodrigue	Present
Fred W. Sawyers	Present
Carroll W. Suggs	Present
James Bryan Wagner	Absent

The total number present at roll call was nine (9).

Chairman Rodrigue requested a motion to approve the NOPFMI Board Meeting Minutes of August 24, 2011. Vice Chairman Suggs moved approval, seconded by Treasurer Sawyers. **Motion approved** with no additions, corrections, deletions or changes noted.

Treasurer Sawyers moved approval of the contract with Empire Service, LLC, to provide janitorial services. Motion seconded by Vice Chairman Suggs. **Motion approved.**

Vice Chairman Suggs moved approval of the contract with HUB International to provide insurance brokerage/consultation services for company sponsored and voluntary employee benefits plans. Motion seconded by Director Besselman. **Motion approved.**

Treasurer Sawyers moved approval of the contract with Waste Pro of Louisiana, Inc. to provide waste removal and disposal services. Motion seconded by Vice Chairman Suggs. **Motion approved.**

Mr. Tim Hemphill, Vice President of Sales & Marketing, gave the Sales & Marketing and Communications reports.

With no other business to come before the Board, Chairman Rodrigue asked for a motion to adjourn. Secretary Groos moved adjournment, seconded by Director Cvitanovich. **Motion approved** and the meeting adjourned at 2:24 p.m.

ATTEST: _____
AL GROOS, SECRETARY

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**MEETING MINUTES OF THE BOARD OF COMMISSIONERS
ERNEST N. MORIAL NEW ORLEANS EXHIBITION HALL AUTHORITY**

A Meeting of the Ernest N. Morial New Orleans Exhibition Hall Authority was held on Wednesday, September 28, 2011 in the Board Room at the Ernest N. Morial Convention Center – New Orleans, 900 Convention Center Boulevard, New Orleans, Louisiana.

President Rodrigue called the meeting to order at 2:25 p.m. and asked for a roll call. The results were as follows:

John Amato	Absent
Jay H. Banks	Present
James Besselman	Present
Cynthia Butler-McIntyre	Present
Klara B. Cvitanovich	Present
Alfred L. Groos	Present
Don C. Hubbard	Present
Edward D. Markle	Absent
Melvin J. Rodrigue	Present
Fred W. Sawyers	Present
Carroll W. Suggs	Present
James Bryan Wagner	Absent

The total number present at roll call was nine (9).

President Rodrigue requested a motion to approve the ENMNOEHA Board Meeting Minutes of August 24, 2011. Commissioner McIntyre Suggs moved approval, seconded by Vice President Suggs. **Motion approved** with no additions, corrections, deletions or changes noted.

Commissioner Besselman moved approval of the change order process for the Ballroom Project. Motion seconded by Vice President Suggs. **Motion approved.**

Treasurer Sawyers moved approval of the contract with Dorsey & Company, Inc. to provide investment management services. Motion seconded by Commissioner Cvitanovich. **Motion approved.**

Treasurer Sawyers moved approval of the contract with Postlethwaite & Netterville to provide external audit services. Motion seconded by Vice President Suggs. **Motion approved.**

Treasurer Sawyers moved approval of the contract with B-R Carts & Kiosks, Inc. to purchase food & beverage carts. Motion seconded by Vice President Suggs. **Motion approved.**

Commissioner Besselman moved approval of the contract with Design Fabricators, LLC to purchase go gourmet carts. Motion seconded by Commissioner Cvitanovich. **Motion approved.**

Vice President Suggs moved approval of the contract with Southern Aluminum to purchase tables & skirts. Motion seconded by Commissioner Besselman. **Motion approved.**

Vice President Suggs moved approval of the contract with Hotel & Restaurant Supply, Inc. to remove and replace dish machine. Motion seconded by Commissioner McIntyre. **Motion approved.**

Ms. Alita Caparotta, Vice President of Finance & Administration reviewed the July 2011 Financial Statements, and the 2007-2011 Tax Collections.

With no other business to come before the Board, President Rodrigue asked for a motion to adjourn. Commissioner McIntyre moved adjournment, seconded by Commissioner Hubbard. **Motion approved** and the meeting adjourned at 2:46 p.m.

ATTEST: _____
AL GROOS, SECRETARY

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